



St Joseph-Benton Harbor Section

9/3/09 Board Meeting Minutes:

Attended By: Dennis McGill, Jim Bluschke, Penny Swank, Jim McGee, Paul Piller and Mike Duke.

- 1) The Post Office Box has been closed. (Annual Savings of \$80)
- 2) September Meeting Announcements were posted on ASQ National website, our website and emailed to 110 members and 24 nonmembers. Published in 2 Sunday editions of HP.
- 3) Reviewed planning for October meeting, Dennis McGill to contact Michiana and Holland sections to see if they know of anyone that might like to attend.
- 4) We need a list of Board Members phone numbers and cell phone numbers available at meetings in case we need to contact them.
- 5) Discussed ways that we can market our November meeting. We need e-mail addresses for Lakeland and Watervliet Hospitals. Jim Bluschke to get article in Herald Palladium. We need a flyer we can drop off at local clinics.
- 6) Dennis McGill is to complete 2009-2010 Business Plan and Budget by October 1, 2009.
- 7) Jim Bluschke will revise the Library file so it can be posted on our website and available for meetings.
- 8) Jim Bluschke presented the Treasurer's Report. Reviewed and approved by board.
- 9) We will have Prime Rib, Baked Potato, and Green Beans at our December meeting.
- 10) Mike Duke will purchase Dream Weaver website software for \$250 to eliminate web crawler issues and make website available from a PDA.
- 11) Mike Duke presented a training outline designed by Tim Childs (SMC M-TEC Director) in conjunction with Dave Roher (Michiana Section Chair). It breaks refresher training into specific topics from the ASQ Body of Knowledge. Benefit to our local section of partnering with SMC on this training still undetermined.

Next Meeting: Thursday, October 1st at 5:30 pm.